

Planning Application Validity Requirements - Pack Q

Please ensure that you include with your application all the items listed below. If you feel that you are unable to supply all the requested information or it isn't appropriate to the application, please contact us.

NATIONAL REQUIREMENTS

Completed form (3 copies to be supplied unless the application is submitted electronically)

A plan identifying the land to which the application relates drawn to an identified scale and showing the direction of north (3 copies to be supplied unless the application is submitted electronically)

Such evidence verifying the information included in the application as can be provided

Such other information as is considered to be relevant to the application

The appropriate fee

LOCAL REQUIREMENTS

Plans (3 copies to be supplied unless the application is submitted electronically. All plans and drawings should include: paper size, key dimensions and scale bar indicating a minimum of 0-10 metres):

Existing elevations (e.g. at a scale of 1:50 or 1:100)

Existing floor plans (e.g. at a scale of 1:50 or 1:100)

Existing site survey plan (e.g. at a scale of 1:50 or 1:100)

Lawful Development Certificate supporting information (e.g. sworn affidavit(s) from people with personal knowledge of the existing use)

Photographs/Photomontages

Planning Statement