

Planning Application Validity Requirements - Pack I

Please ensure that you include with your application all the items listed below. If you feel that you are unable to supply all the requested information or it isn't appropriate to the application, please contact us.

NATIONAL REQUIREMENTS

Completed form (3 copies to be supplied unless the application is submitted electronically)

A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless the application is submitted electronically)

A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:

Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries

Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)

The completed Ownership Certificate (A, B, C or D – as applicable) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990

In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Regulation

LOCAL REQUIREMENTS

Biodiversity Survey and Report

Conservation Area appraisal

Photographs/photomontages showing the whole building and its setting and/or the particular section of the building affected by the proposals

Structural Survey of the building

Tree survey/Arboricultural implications