

Planning Application Validity Requirements - Pack G

Please ensure that you include with your application all the items listed below. If you feel that you are unable to supply all the requested information or it isn't appropriate to the application, please contact us.

NATIONAL REQUIREMENTS

Completed form (3 copies to be supplied unless the application is submitted electronically)

A plan which identifies the land to which the application relates drawn to an identified scale, identifies the proposed position of the advertisement and shows the direction of North (3 copies to be supplied unless the application is submitted electronically)

A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:

Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries

Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)

Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)

Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)

Roof plans (e.g. at a scale of 1:50 or 1:100)

Advertisement drawing(s) (e.g. at a scale of 1:50 or 1:100) (showing advertisement size, siting, materials and colours to be used, height above ground, extent of projection and details of the method and colour(s) of illumination [if applicable])

The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

Design and access statement, if required

The appropriate fee

In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article

LOCAL REQUIREMENTS

Affordable housing statement

Biodiversity survey and report

Environmental Impact Assessment, if applicable

Existing and proposed car parking and access arrangements

Flood risk assessment, if applicable

Land contamination assessment

Landfill statement

Lighting assessment (where illuminated adverts are proposed)

Noise impact assessment

Open space assessment

Photographs and photomontages

Planning obligations/draft Head(s) of Terms

Planning Statement

Statement of Community Involvement

Transport assessment, where applicable
(Draft) travel plan, where applicable
Tree survey/Arboricultural implications