

APPLICATION FOR A STREET COLLECTION PERMIT

**IN PURSUANCE OF
THE POLICE, FACTORIES, ETC. (MISCELLANEOUS PROVISIONS) ACT 1916
THE CHARITABLE INSTITUTIONS (FUND RAISING) REGULATIONS 1994
THE CHARITIES ACT 1992**

APPLICANT

1. Surname	Mr/Mrs/Miss
Other names	
2. Full Postal Address of Applicant inc. Postcode	
Telephone number	
3. Date and Place of Birth	

4. If applying on behalf of a registered Charity quote number	
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CHARITY OR PERSON TO BENEFIT

5. Is the collection for the benefit of a named Charity/name Charities, a person/persons or for unspecified general Charitable causes?	
CHARITY / PERSON / GENERAL	
6. Full name of Charity / Person	

7. Charity's/Person's address inc. Postcode	
Name	
Telephone number	
8. Contact person	
9. Has a written agreement been granted by the Charity/person permitting the applicant to collect on their behalf?	
YES/NO	
If yes please attach a copy of the relevant agreement	
If no, it may not be possible for this Authority to grant a permit	

DETAILS OF COLLECTION

10. Preferred dates of collection/s with alternatives where possible	
We will endeavour to allocate your choice(s), but this may not always be possible.	
Please note – up to twelve collections per Charity/Organisation permitted each year.	

11.	In what areas of the Borough is it proposed the collection will be made?	
	a) Whole Borough (excluding Falkland Square and Poole Quay)	YES / NO
	b) Falkland Square	YES / NO
	c) Poole Quay	YES / NO
	d) If you only intend to collect in a specific part of the Borough, eg	

12.	Have you made previous applications / collections in Poole?	YES / NO
13.	Have you submitted a return for every previous collection?	YES / NO NO PREVIOUS COLLECTIONS

14.	Is it proposed to collect anything other than money? If yes please specify	YES / NO

15.	Is it proposed to sell anything (ie badges, flags, souvenirs, cards etc)? If yes please specify	YES / NO

16.	Approximately how many persons is it proposed to authorise to act as collectors in this Authority's area and subject of this application?	
17.	Will all collectors wear identifying badges showing their name and the name and address of the charity, organisation or individual as appropriate?	YES / NO

18.	Will any structures (tables etc.) be used? If yes, please provide details	YES / NO
19.	Will the collectors or any other persons be remunerated? If yes, to whom and at what rates?	YES / NO
20.	Will any payments, including expenses, be paid out of the proceeds of the collection prior to banking? If so, please give details.	YES / NO

GENERAL AND DECLARATION

21.	Is application being made for collection permits, for the same purpose, in other local authority areas? If 'yes', state all authorities applied to	YES / NO
	Approximately how many persons in all, is it proposed will act as collectors throughout all authorities?	

22.	Have you, or to your knowledge anyone associated with the promotion of any collection, been refused a permit under the Act, or ever had a permit revoked?	YES / NO

23.	Have you been convicted by any court or cautioned by the Police for any offence which is now not spent under the terms of the Rehabilitation of Offenders Act 1974? If 'yes' please give full details	YES / NO

24.	Have you been convicted by any Court of any offence (irrespective of whether the offence is spent or not) contrary to	
	i) Section 5 of the Police, Factories (Miscellaneous Provisions) Act 1916	YES / NO
	ii) The House to House Collections Act 1939	YES / NO
	iii) Section 119 of the Civic Government (Scotland) Act 1982	YES / NO
	iv) Part II of the charities Act 1992 including the charitable Institutions (Fund Raising) Regulations 1994	YES / NO

I hereby apply for a permit authorising me to conduct a public charitable collection, the particulars of which are aforementioned, and which are true to the best of my knowledge and belief. I also certify, to the best of my knowledge and belief, the collectors to be employed are aged 16 or over and are fit and proper persons for the purposes of the collection specified.

I confirm that I have received a copy of the Borough of Poole's Regulations regarding street collections and I agree to be bound by them.

I undertake to ensure that public liability insurance to the amount of £1,000,000 (one million pound) is obtained indemnifying the Borough of Poole against any claim arising from the collection. I undertake to provide to the Borough of Poole, within one month of the last date on which a collection takes place, a statement of income and expenditure using the prescribed form for this purpose, a copy of which will be provided at the same time as the issue of any permit.

I hereby authorise the Borough of Poole to make such checks as they consider prudent concerning this application and also to consult with the Police, the Charity Commission and other public agencies if necessary, and in pursuance of such enquiries are authorised to disclose any information given therein.

WARNING: Any person who, for the purpose of an application under the Police, Factories (Miscellaneous Provision) Act 1916, knowingly or recklessly furnishes any information which is false in a material particular, shall be guilty of an offence.

Signed	
Date	

When completed please return to

Environmental and Consumer Protection Services
Borough of Poole
Newfields Business Park
Stinsford Road
POOLE
BH17 0NF