

A DAY TO REMEMBER

UPTON HOUSE MARRIAGE CEREMONY & RECEPTION APPLICATION FORM

Date of Marriage Ceremony/Reception..... Time of Ceremony

Name of Bride:

Name of Groom:

Address:

.....

Daytime Contact Telephone No:Other.....

Email address (if applicable).....

Number of guests attending:(maximum 70 guests) Disabled Guests:

Optional drinks & canapes reception after 3pm ceremony only Yes No

Marquee site hire for reception opposite main house after 3pm ceremony only Yes No

Marquee company selected from approved list.....
(please refer to terms and conditions for details of additional options)

How did you hear about Ceremonies at Upton House?

*"I have read and understood, and agree to be bound by the attached 'Conditions of Hire'
I acknowledge that the attached 'Conditions of Hire' form part of this Hiring Agreement"*

Signed Date

***Please Return This Form To: Christine Cook, Upton House, Upton Country Park, Poole, Dorset
BH17 7BJ Tel 01202 262748 Fax 01202 262748 For More Information***

FOR OFFICE USE ONLY

Form received by.....

Booked on Computer by..... Computer Reference.....

Confirmation letter sent YES/NO

Facility hire Payment Received £.....YES/NO Cheque / Cash

Special conditions

