

EQIA Register

Name of Service Unit:

Date:

Function ¹	Screening Date	Relevant equality Issue ²	Level of Impact ³	Full EQIA Needed	Date of Full EQIA (Nov 08- Nov 11)	Review date ⁴	Lead Officer	Performance Measure ⁵
ICT Help Desk (1 st Line)	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Medium Low Low Low	No No Yes No No No	n/a	01/07/2011	Anita Curtis	n/a
Technical Support (2 nd & 3 rd Line)	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Medium Low Low Low	No No Yes No No No	n/a	01/07/2011	Norman Neate, Luke Ryan, Alan Hiscock, Richard Standfield	n/a
Project Management	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Medium Low Low Low	No No Yes No No No	n/a	01/07/2011	Andy Milner	n/a
Account Management	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Medium Low Low Low	No No Yes No No No	n/a	01/07/2011	Martin Jackson	n/a

¹ This listing should include a) existing functions, b) functions that will require a review, c) new policies that are to be developed. The Unit's Summary Business Plan and EQIA Registers from 2005 can be used as a guide for existing functions. The latter needs to be checked for accuracy and completeness

² Categories: All issues, gender, race, disability, sexual orientation, faith/religious belief, and/or age.

³ **HIGH/ADVERSE IMPACT, MEDIUM, LOW or DON'T KNOW** – See [Guidance](#) to determine extent of impact that the policy has on the relevant equality issue(s).

⁴ Guidance advises at least every three years after the first screening or full EQIA.

⁵ See Full EQIA Record

Recruitment and Retention	Corporate guidelines followed rigorously.	Gender Religion Disability Age Sexuality Race	High Low Low Medium Low Low	Yes No No Yes No No	n/a	Subject to corporate review .	UMT	Corporate guidelines followed rigorously.
Strategy Development	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Low Low Low Low	No No No No No No	n/a	01/07/2011	UMT	n/a
Operational procedures	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Low Low Low Low	No No No No No No	n/a	01/07/2011	EUMT	n/a
IT procurement & Tendering policy	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Medium Low Low Low	No No Yes No No No	n/a	01/07/2011	UMT	n/a
Customer Surveys	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Medium Low Low Low	No No Yes No No No	n/a	01/07/2011	Anita Curtis	n/a
Business Transformation	25/07/2008	Gender Religion Disability Age Sexuality Race	Low Low Low Low Low Low	No No No No No No	n/a	01/07/2011	Chris Wright	n/a

This is a living document that should be regularly updated and sent to the [Improvement and Policy Officer – Equalities](#) when updates are made.

Appendix F: Examples of Available Consultation and Sources of Information

	Consultations / Reports
Age	Older People's Strategy Consultation Children and Young People's Consultation
Disability	Positive About Disability Consultation Poole Adult Learning's Disability Consultation Joint Emergency Services Disability Consultation Adult Social Services and Children and Young People's services have further information that needs to be shared corporately.
Faith	Issues will be emerging from new Interfaith Project
Gender	Gender analysis for Poole
Race	Needs Not Numbers Dorset and the Rural Idyll Consultations with West and East Dorset BME residents Gypsy and Traveller Accommodation and Support Needs in Poole and Bournemouth – soon to be available
Sexual Orientation	Lifting the Lid - Gay and Grey report A Firmer Foundation – Intercom Trust report

Analysis on corporate surveys highlight issues re disability, age and gender, where there is statistically significant data – eg Summer 2006 POPP women feel less safe out and about than men and BVPI survey

More information is stored on:

- [Corporate Research and Consultation Loop pages](#) provides links to corporate consultation findings and statistics
- [Dorset Data Book](#) is another source of statistics
- [Equalities loop pages](#) provides results of equalities related local and national research
- [Personnel and Training](#) provide SUs with Human Capital Reports