

**BOROUGH OF POOLE**  
**School Governor Appointment - Declaration**

Name: ..... Date of Birth: .....

Address: .....  
.....  
..... Postcode: .....

Tel: (home) ..... (work) .....

School .....

I declare that I am not disqualified from serving as a school governor and that:

1. **I am** aged 18 or over at the date of this election or appointment;
2. **I have not**, as a result of a CRB check, got any disclosed criminal convictions that would preclude me from being or working with children or young adults;
3. **I do not** already hold a governorship of the same school;
4. **I am not** detained under the Mental Health Act 1983;
5. **I am not** a member of the governing body of more than two schools (excluding ex officio governors, temporary governors, or additional governors at schools causing concern);
6. **I am not** an ex-officio governor specified in the instrument of government of more than two schools;
7. **I am not** the subject of a bankruptcy restrictions order;
8. **My estate has not been** sequestrated (temporarily repossessed) and the sequestration has not been discharged, annulled or reduced;
9. **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body;
10. **I am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.
11. **I am not** disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
12. **I am not** disqualified from working with children;
13. **I have not**, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
14. **I have not**, in the twenty years prior to becoming a governor, been convicted as aforesaid of any offence and has had passed on me a sentence of imprisonment for a period of not less than two and a half years;
15. **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
16. **I have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;

Signature\_\_\_\_\_

Date\_\_\_\_\_



# Poole School Governor Code of Conduct

## General

- As a governor, I have collective responsibility for determining, monitoring and keeping under review the broad policies, plans and procedures within which the school operates.
- I recognise that the Headteacher is responsible for the implementation of policy, day-to-day management of the school and the implementation of the curriculum.
- I accept that all governors have equal status, and although appointed by different groups (ie parents, staff, LEA) my over-riding concern will be the welfare and good conduct of the school as a whole.
- I have a duty to act fairly and without prejudice, and in so far as the governing body has responsibility for staff, we collectively agree to fulfil all that is expected of a good employer.
- I will consider carefully how our collective decisions may affect other schools.

## Commitment

- I acknowledge that accepting office as a governor involves the commitment of significant amounts of time and energy.
- I will involve myself actively in the work of the governing body, attend regularly, and accept my fair share of responsibilities, including service on committees or working groups
- I will get to know the school well and respond to opportunities to involve myself in school activities.
- I will consider my individual and our collective needs for training and development as a governing body.

## Conduct

- I will openly express my views at meetings, but accept collective responsibility for all decisions made by the governing body or its delegated representatives.
- I will only speak or act on behalf of the governing body when specifically authorised, as I have no legal authority to act individually, except when the governing body has given me, or the committee(s) I sit on, the delegated authority to do so.
- In making or responding to criticism or complaints affecting the school I will follow the procedures adopted by the governing body.
- My visits to school will be undertaken within the framework established by the governing body and agreed with the Headteacher.
- In discharging my duties, I will always be mindful of our responsibility to maintain and develop the ethos and reputation of our school.
- I will not allow any of my work as governor to be influenced by considerations of personal gain.

## Relationships

- I will strive to work as part of a team.
- We will seek to develop effective working relationships with the head, staff, parents, the LEA, other relevant agencies and the community.

## Confidentiality

- I will observe complete confidentiality when required or asked to do so by the governing body.
- I will exercise the greatest prudence if a discussion of a potentially contentious issue affecting the school arises outside the governing body.