

Article 10 - Area Committees

10.01 Area Committees

The Council has set up 6 Area Committees in :

1. Alderney, Branksome East and West
2. Broadstone, Merley and Bearwood
3. Canford Cliffs and Penn Hill
4. Canford Heath East and West, Creekmoor and Oakdale
5. Hamworthy East and West and Poole Town
6. Newtown and Parkstone

10.02 Form, Composition and Function

- (a) **Table of Area Committees.** The Council will appoint the Area Committees as set out in the first column of the table below, composed as set out in the second column of that table and with the terms of reference set out in the third column.

Name of Committee	Composition	Terms of Reference
1. Alderney, Branksome East and West	Members of authority all from all Wards in the Area Committee's boundaries.	<ul style="list-style-type: none">• Helps make decision making closer to local communities and involve local people in local decisions by having open forum discussions at each meeting.• Carries out functions delegated to them by Cabinet and Council.• Responds to consultation by the Council, Cabinet, Scrutiny Committees, Planning Committee, Licensing Committee, Overview Groups and Transportation Advisory Group• Makes recommendations to the Council, Cabinet, Scrutiny Committees, Planning Committee, Licensing Committee, Overview Groups and Transportation Advisory Group
2. Broadstone, Merley and Bearwood		
3. Canford Cliffs and Penn Hill		
4. Canford Heath East and West, Creekmoor and Oakdale		
5. Hamworthy East and West and Poole Town		
6. Newtown and Parkstone		

Councils must ensure that the composition of Area Committees is appropriate to reflect the law on co-optees and Political Balance according to their terms of reference.

- (b) **Delegations.** The Council and the Cabinet will include details of the delegations to Area Committees in Part 3 of this Constitution, including the functions delegated (showing which are the responsibility of the Cabinet and which are not), the composition and membership of the Committees, budgets and any limitations on delegation.

10.03 **Conflicts of interest – Membership of Area Committees and Scrutiny Committees**

- (a) **Conflict of interest.** If a Scrutiny Committee is scrutinising specific decisions or proposals in relation to the business delegated to the Area Committee of which the Councillor concerned is a member, then the Councillor may not speak or vote at the Scrutiny Committee meeting unless a dispensation to do so is given by the Standards Committee.
- (b) **General policy reviews.** Where the Scrutiny Committee is reviewing policy generally the member must declare his/her interest before the relevant agenda item is reached, but need not withdraw.

10.04 **Area Committees – Access to Information**

Area Committees will comply with the Access to Information Rules in Part 4 of this Constitution.

Agendas and notices for Area Committee meetings which deal with both functions of the Cabinet and functions which are not the responsibility of the Cabinet will state clearly which items are which.

10.05 **Cabinet members on Area Committees**

A member of the Cabinet may serve on an Area Committee if otherwise eligible to do so as a Councillor.