

Budget Summary 2007/2008

Sheet No:	Statement of Service Description	Budget 2006/07 £000's	Approved Resource 2006/07 £000's	Forecast 2006/07 £000's	Budget 2007/08 £000's
	<u>Local economy including transportation (Cllr Ron Parker)</u>				
ECONOMY	1 Highways / Roads (Structural)	1,174	1,061	1,024	907
ECONOMY	2 Construction	4,783	1,961	1,961	1,961
ECONOMY	3 Highways / Roads (Routine)	2,265	2,334	2,332	2,277
ECONOMY	4 Winter Maintenance	146	134	134	136
ECONOMY	5 Public Transport	2,304	2,289	2,870	2,920
ECONOMY	6 Lighting	1,084	1,084	1,098	1,102
ECONOMY	7 Transport Planning, Policy and Strategy	855	909	909	865
ECONOMY	8 Traffic Management and Road Safety	462	462	464	474
ECONOMY	9 Parking Services	(1,406)	(1,689)	(1,727)	(1,857)
ECONOMY	10 Highways Management & Administration	16	170	(58)	8
	<i>Transportation Services</i>	11,683	8,715	9,007	8,793
ECONOMY	11 Economic Development	660	692	683	693
ECONOMY	12 Planning Policy	381	381	304	285
ECONOMY	13 Community Planning	97	122	125	99
	<i>Strategic Planning</i>	1,138	1,195	1,112	1,077
ECONOMY	14 <i>Tourism</i>	419	453	453	447
ECONOMY	15 <i>Development Control</i>	980	979	897	948
ECONOMY	16 <i>Building Control</i>	284	287	253	268
	Total for Local economy including transportation	14,504	11,629	11,722	11,533

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 1

<u>Service :</u>	Highways / Roads (Structural)
<u>Description of Service :</u>	The repair and maintenance of the road network including carriageways, footways, bridges, subways, safety fences and other structures.
<u>Portfolio :</u>	Local Economy including Transportation
<u>Responsible Officer :</u>	Steve Tite - Acting Head of Transportation Services.
Element Name : HIGHWAYS STRUCTURAL	

Service Aim :

To cost effectively maintain the highway network in a safe and appropriate condition for all users including pedestrians, motorists, taxis, cyclists, motorcyclists, public transport and people with disabilities.

To support all modes of travel by addressing problems exhibited by roads through cost effective interventions.

Objectives include:

- * Encouraging walking, cycling and motorcycling through improved road surfaces.
- * Reducing casualties by improving safety aspects of the network.

Supporting Data:

	Year 0 Budget 2006/07	Approved Resource 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
Length of principal roads - Km	40	40	40	40	40
Length of non principal roads - Km	473	473	474	475	476

Financial Aim :

To maximise the use of available resources and programme works in a cost effective and timely manner to support improvement in the condition of the highways network.

To invest sufficient resources to deal with the backlog of maintenance of roads with 0 years residual life by 2010.

Forecast Budget 2006/2007

£60k combined reduced budgeted spend on Carriageway and Footway works to assist in offsetting pressures on the Concessionary Fares Budget (see Cabinet Report dated 5th December 2006).

Budget 2007/2008

Reductions totalling £200k in budgeted expenditure on Carriageway and Footway Repairs to offset pressure on Bus Subsidy Contracts.

£50k reduction in budgeted expenditure on the Highways Structures Budget so as to enable Transportation to meet its £203k savings target for 2007/2008.

Staffing Plan

Full Time Equivalent
 Transferred Post - to Highways Manage/Admin Economy10
 Transferred Post - to Lighting Economy 6
Total Full Time Equivalents

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
15.58	15.58	15.58	13.00	13.00
		(2.08)		
		(0.50)		
15.58	15.58	13.00	13.00	13.00

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 1

Revenue Cost Plan :

Figures represent variance to previous year
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Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Premises Related Expenses	20	(54)	20	20	+1	+0
Transport Related Expenses	0	7	7	8		
Agency and Contracted Services	819	765	678	490	+17	+17
Intra Departmental Charges - Transport. Servs.	140	140	140	190		
Other Support Charges	193	193	193	193		
Capital Financing Costs	0	8	8	8	-7	-1
Total Annual Costs	1,172	1,059	1,046	909	-160	+16
Income:						
Other grants, reimbursements and conts	0	0	(19)	0		
Fees & Charges	0	0	(5)	0		
Insurance claims reimbursed	(25)	(25)	(25)	(25)		
Total Annual Income	(25)	(25)	(49)	(25)	+0	+0
Net Cost	1,147	1,034	997	884	-160	+16
Below the line - Allocable Costs						
Central Support Costs (Fixed)	27	27	27	23		
Policy Directorate Recharge	0	0	0	0		
Admin Buildings/Central Support Recharge	0	0	0	0		
Total Allocable Costs	27	27	27	23	+0	+0
Budgeted Cost	1,174	1,061	1,024	907	-160	+16
Budget Changes 2006/07 to 2007/08	→	1,174		1,174		
Virements and Other Adjustments						
Recharge of Balance on Overhead Accounts		0		38		
Reallocation of Intra-Departmental Recharges		0		12		
Vehicles Depreciation & Workshop adjustment		8		10	-7	-1
Reallocation of Vehicle Budgets from Economies 10 & 4		7		7		
Reallocation of Hatchpond Depot Costs		(74)		0		
Rebased personnel and training recharges		0		(4)		
Reallocation Engineering/Highways Overhead Expenditure		0		(15)		
Reduced Town centre maintenance		0		(28)		
Survey Costs (to Highways/Roads Routine Economy 3)		(54)		(54)		
Base Budget		1,061		1,140	-7	-1
Inflationary Factors (Pay and Prices)						
Other Expenses Total				17	+18	+17
				17	+18	+17
Managed Service Pressures						
Carriageway Repairs - reduced expenditure				(100)		
Footway Repairs - reduced expenditure				(100)		
				(200)	+0	+0
Savings contributing to Strategy						
Highway Structures - reduced expenditure				(50)		
Future years savings to be determined				0	-171	+0
				(50)	-171	+0
				907	-160	+16

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 2

<u>Service :</u>	Construction
<u>Description of Service :</u>	Capital charges and impairment costs resulting from past capital expenditure
<u>Portfolio :</u>	Local Economy including Transportation
<u>Responsible Officer :</u>	Steve Tite - Acting Head of Transportation Services.
Element Name : CONSTRUCTION	

Service Aim :

This service reflects notional charges arising as a result of previous years capital expenditure on roads infrastructure. Depreciation is charged over the life of the infrastructure assets based upon CIPFA accounting guidelines.

Financial Aim :

To reflect both depreciation of the Council's infrastructure assets and a notional interest charge.

Forecast Budget 2006/2007

The Accounting Body who determine how Local Authority accounts are to be presented (i.e., the Chartered Institute of Public Finance & Accountancy) have determined that for 2006/07 onwards there is no longer a requirement for a notional capital charge to be made for the use of assets.

Depreciation charges continue to be made.

Budget 2007/2008

Change in capital charges due to same factors as outlined for the forecast for 2006/2007.

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 2

Revenue Cost Plan :

Figures represent variance
to previous year

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Capital Financing Costs	4,783	1,961	1,961	1,961	+0	+0
Net Cost	4,783	1,961	1,961	1,961	+0	+0
Total Allocable Costs	0	0	0	0	+0	+0
Budgeted Cost	4,783	1,961	1,961	1,961	+0	+0

Budget Changes 2006/07 to 2007/08	→ 4,783		4,783	
Virements and Other Adjustments				
Asset rental deletion	(2,906)		(2,906)	
Depreciation adjustment	84		84	
Base Budget	1,961		1,961	+0
			1,961	+0

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 3

Service :	Highways / Roads (Routine)
Description of Service :	The routine maintenance of Highway verges and planting, drainage, traffic safety, bollards, fences, street seats, rights of way, nameplates, illuminated and non-illuminated signs, traffic signals, road markings and an emergency out of hours service to cover anything associated with the highway.
Portfolio :	Local Economy including Transportation
Responsible Officer :	Steve Tite - Acting Head of Transportation Services.
Element Name: HIGHWAYS ROUTINE	

Service Aim :

To systematically inspect and maintain the highway network to create a safe environment for all modes of travel.

To attend to all reported incidents of dangerous roads within 24 hours.

To increase the level of residents satisfied with maintenance by 1% per annum for the next three years. This includes activities to keep surfaces clear of hazards, routine repairs to roads and pavements, maintenance of signs (reflective and illuminated), street furniture and road markings.

Maintenance of traffic signals and UTC

Supporting Data:

Each year there are 5,600 inspections of the highway and approximately 6,000 repairs undertaken.

	Year 0 Budget 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/9
No. of Highway Inspections	5,600	5,600	5,600	5,600
No. of Repairs Undertaken	7,400	7,400	7,400	7,400
No. of Flood Sites	105	105	105	105
No. of Gullies	22,100	22,100	22,100	22,100
Percentage of Defective Gullies	1	1	1	1
No. of Illuminated Signs & Bollards	2,260	2,270	2,280	2,290
No. of Traffic Signals	110	112	114	116
No of Traffic Signals which serve ped cross.	93	95	97	99

NB: Within the data provided above, inventory information is best estimate and is subject to confirmation when appropriate systems are in place.

Financial Aim :

To utilise available resources in a cost effective manner to safeguard the authority's assets (i.e. public highway) and achieve a target level of public satisfaction.

To minimise the Council's liability to accident claims.

Forecast Budget 2006/2007

£20k combined reduced budgeted spend on Street Furniture and Structures works to assist in offsetting pressure on the Concessionary Fares Budget. (see Cabinet Report dated 5th December 2006)

Budget 2007/2008

Reallocation of Internal, Service Unit Overheads.

£26k reduction in budgeted expenditure on Street Furniture & Dropped Crossing in order to enable Transportation to meet its £203k savings target for 2007/2008.

Staffing Plan

Full Time Equivalent
 Transferred Post - to Highways Manage/Admin Economy10
 Transferred Post - to Lighting Economy 6
Total Full Time Equivalent

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
15.58	15.58	15.58	13.00	13.00
		(2.08)		
		(0.50)		
15.58	15.58	13.00	13.00	13.00

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 3

Revenue Cost Plan :

Figures represent variance to previous year
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Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	34	34	33	34	+1	+1
Premises Related Expenses	189	208	192	194	+4	+4
Supplies and Services	87	87	94	86	+2	+2
Agency and Contracted Services	1,014	1,068	1,081	945	+20	+21
Intra Departmental Charges - Transport. Servs.	257	257	257	308		
Other Support Charges	218	218	213	226		
Total Annual Costs	1,799	1,872	1,870	1,793	+27	+28
Income:						
Fees & Charges	(19)	(19)	(19)	(18)		
Total Annual Income	(19)	(19)	(19)	(18)	+0	+0
Net Cost	1,780	1,853	1,851	1,775	+27	+28
Below the line - Allocable Costs						
Central Support Costs (Fixed)	365	361	361	382		
Policy Directorate Recharge	0	0	0	0		
Admin Buildings/Central Support Recharge	120	120	120	120		
Total Allocable Costs	485	481	481	502	+0	+0
Budgeted Cost	2,265	2,334	2,332	2,277	+27	+28
Budget Changes 2006/07 to 2007/08				2,265		
Virements and Other Adjustments						
Survey Costs (from Highways/Roads Structural Economy 1)		54		54		
Reallocation of Intra-Departmental Recharges		0		16		
Reallocation Engineering & Highways Overhead Account		0		13		
Reallocation of Hatchpond Depot Costs		19		0		
ICT recharge and personnel & training adjustment		(4)		(12)		
Reduction in maintenance of signs and lines		0		(100)		
Base Budget		2,334		2,236	0	0
Inflationary Factors (Pay and Prices)						
Employees				1	+1	+1
Other Expenses Total				26	+26	+27
Target Apportionment - Support Costs				33		
				60	+27	+28
Managed Service Pressures						
Net small pressures (Highway verges, Insurance, Roundabout sponsorship income)				7		
				7	+0	+0
Savings contributing to Strategy						
Dropped Crossings - reduced budgeted expenditure				(16)		
Street Furniture - reduced budgeted expenditure				(10)		
				(26)	+0	+0
				2,277	+27	+28

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 4

<u>Service :</u>	Winter Maintenance
<u>Description of Service :</u>	Keeping the highway network safe from the effect of snow and ice as far as is reasonably practicable.
<u>Portfolio :</u>	Local Economy including Transportation
<u>Responsible Officer :</u>	Steve Tite - Acting Head of Transportation Services.
Element Name : WINTER MAINTENANCE	

Service Aim :

To undertake salting on important elements of the highway network in a timely manner so as to prevent the build up of ice and snow.

To deal with accumulations of snow on key parts of the highway network which salting has been unable to prevent.

This includes activities to keep surfaces clear of hazards (e.g., snow, ice) for the safety and convenience of all road users.

Financial Aim :

To provide a service to enable the safe passage of road users and achieve a target level of public satisfaction within the financial resources available.

To minimise the Council's liability to accident claims.

<u>Forecast Budget 2006/2007</u>
Difficult to forecast as heavily dependant on external factors (i.e., weather). Budget will be closely monitored with a view to amending the forecast at the end of January and February.
<u>Budget 2007/2008</u>
Reallocation of Internal Service Unit Overheads.
<u>Issues effecting future years</u>
Impact of Railways and Transportation Safety Act in respect of Winter Maintenance on service levels and expenditure, currently being monitored.

Staffing Plan

Total Full Time Equivalents

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
1.00	1.00	1.00	1.00	1.00

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 4

Revenue Cost Plan :

Figures represent variance to previous year ▼ ▼
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Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	23	23	23	23	+1	+1
Premises Related Expenses	0	12	12	13		
Transport Related Expenses	30	27	26	28	+1	+1
Supplies and Services	28	28	28	28	+1	+1
Agency and Contracted Services	28	28	29	29		
Intra Departmental Charges - Transport. Servs.	13	13	13	12		
Other Support Charges	24	0	0	0		
Capital Financing Costs	0	3	3	3		-1
Net Cost	146	134	134	136	+3	+2
Total Allocable Costs	0	0	0	0	+0	+0
Budgeted Cost	146	134	134	136	+3	+2

Budget Changes 2006/07 to 2007/08	146		
Virements and Other Adjustments			
Vehicles depreciation & Workshop adjustment	4	4	-1
Reallocation of Intra-Departmental Recharges	0	(1)	
Transfer of vehicle budgets to Economy 01	(4)	(4)	
Reallocation of Hatchpond Depot Recharges	(12)	(12)	
Base Budget	134	133	+0 -1
Inflationary Factors (Pay and Prices)			
Employees		1	+1 +1
Other Expenses		1	+2 +2
Target Apportionment - Support Costs		1	
		3	+3 +3
		136	+3 +2

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 5

Service :	Public Transport		
Description of Service :	Support of public transport either directly or by subsidies to operators or individuals, including concessionary fares, school transport, community transport, social services transport and bus shelters.		
Portfolio :	Local Economy including Transportation		
Responsible Officer :	Steve Tite	Element Name : PUBLIC TRANSPORT	

Service Aim :

To support bus use, as a sustainable mode of travel and as an essential form of transport for those without access to private means.

To make services more accessible and attractive for the public to use by providing subsidy for non-commercial services that contribute towards meeting social need.

Supporting Data:

	Year 0 Budget 2006/07	Approved Resource 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
No of Local Bus Services Operating	Approx. 60	Approx. 60	Approx. 60	Approx. 60	Approx. 61
Distance Services Covered	Not Collected	Not Collected	Not Collected	Not Collected	Not Collected
No of Passengers Carried	5.61m	7.18m	7.7m	7.8m	7.95m
No of Bus Stops	750	800	800	800	800
No of Bus Stops With Shelters	215	230	235	240	245
No of Bus Stops With Raised Kerbs	254	300	310	320	330
No of Bus Contracts	34	37	37	37	37
Contracts Account for % of Total Patronage	Approx. 15%	Approx. 15%	Approx. 15%	Approx. 15%	Approx. 15%
Contracts Account for % of Distance Operated	Not Collected	Not Collected	Not Collected	Not Collected	Not Collected
The Connect Concessionary Fare Scheme has resulted in:					
- Free Bus Pass	20,000	25,000	26,000	27,000	28,000

Financial Aim :

There are three main financial aims in this area:

1. The aim of the concessionary fare scheme is to meet the statutory minimum requirement to provide free travel for residents aged 60 years and over and younger people with qualifying disabilities.
2. The aim of subsidised services is to provide the most needed bus services (as established through a range of criteria including education and employment) at minimal cost, with an upper target of £2 per journey (at 1998 prices).
3. To secure sufficient resources to implement other actions and activities necessary to achieve upper quartile performance and address local indicators.

Forecast Budget 2006/2007

Forecast Overspend of £471k on Concessionary Fares. Offset by reduced budgeted expenditure on specific budget heads within Transportation, reserves and savings & income from other service units within the Local Economy Portfolio.
Forecast overspend of £110k on subsidised Bus Contracts. Offset by reserves (see Cabinet Report dated 5th December 2006).

Budget 2007/2008

Reallocation of Internal, Service Unit Overheads.
£228k increase in budgeted expenditure for Bus Contracts offset by savings elsewhere within Transportation.

Staffing Plan

Full Time Equivalents
Transferred Post - to Highways Manage/Admin Economy10
Total Full Time Equivalents

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
1.00	9.00	1.00	0.00	0.00
		(1.00)		
1.00	9.00	0.00	0.00	0.00

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 5

Revenue Cost Plan :

Figures represent variance to to previous year	
▼	▼

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	25	25	25	8	+1	+1
Transport Related Expenses	33	33	33	34	+1	+1
Supplies and Services	55	40	101	56	+1	+1
Agency and Contracted Services	13	13	13	13		
Transfer Payments	3,083	3,083	5,075	2,821	+62	+64
Intra Departmental Charges - Transport. Servs.	352	352	352	351		
Other Support Charges	2	2	2	2		
Total Annual Costs	3,563	3,548	5,601	3,285	+65	+67
Income:						
Government Grants	(11)	(11)	(11)	(11)		
Other grants, reimbursements and conts	(100)	(100)	(125)	(118)		
Fees & Charges	(983)	(983)	(2,406)	(18)	-20	-20
Recharges to other revenue heads	(185)	(185)	(208)	(235)		
Total Annual Income	(1,279)	(1,279)	(2,750)	(382)	-20	-20
Net Cost	2,284	2,269	2,851	2,903	+45	+47
Below the line - Allocable Costs						
Central Support Costs (Fixed)	20	20	19	17		
Policy Directorate Recharge	0	0	0	0		
Admin Buildings/Central Support Recharge	0	0	0	0		
Total Allocable Costs	20	20	19	17	+0	+0
Budgeted Cost	2,304	2,289	2,870	2,920	+45	+47

Budget Changes 2006/07 to 2007/08	2,304		
Virements and Other Adjustments			
Concessionary Fares costs for Bournemouth - Net Cost Adjustment			(40)
Transfer BBC Income from Income Headings			964
Transfer BBC Income to Transfer Payments			(964)
Funding for Learning Disability Travel Trainee	(15)		0
Reallocation of Intra-Departmental Recharges	0		(1)
Rebased personnel and training recharges	0		(2)
Transfer of clerical post to Economy 10			(18)
Base Budget	2,289		2,243
Inflationary Factors (Pay and Prices)			
Employees			1
Other Expenses Total			65
Income			0
			66
Additional costs arising from Government requirements			
Increased cost and uptake in concessionary fares			400
			400
Managed Service Pressures			
Supported Bus Routes - Re-Tender of Services			228
Route ONE Bus Service - Cost (previously borne by LPSA)			50
Route ONE Bus Service - Grant Funding			(50)
Bus Subsidy Pressure - Additional Income from Other Local Authorities			(17)
			211
			2,920
			+45
			+47

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 6

<u>Service :</u>	Lighting	
<u>Description of Service :</u>	The inspection & maintenance of street lighting, including the lighting of pedestrian subways and other highways together with energy used.	
<u>Portfolio :</u>	Local Economy including Transportation	
<u>Responsible Officer :</u>	Steve Tite	Element Name : LIGHTING

Service Aim : To provide adequately lit highways which aid the safety of road users and pedestrians and help to reduce the fear of crime and incidents of vandalism.
To maintain the street lighting stock in an operational and safe condition.

Supporting Data:

	Year 0 Budget 2006/07	Approved Resource 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
No. of Street Lights	18,100	18,100	18,200	18,300	18,400
Percentage of Lamp Columns > 20 Years Old	82%	82%	83%	84%	85%
Concrete Lamp Columns > 30 Years Old	8,100	8,100	8,500	8,900	9,300

There are 1,600 concrete light columns fast approaching their 20th year. Current funding levels for replacements will increase this percentage year on year

Financial Aim : To maintain the street lighting network in a cost effective way.
To secure sufficient resources to maintain street lighting stock in a safe condition through cost effective interventions. At present routine street lighting maintenance falls outside the LTP bidding process; replacement of structurally defective columns is undertaken from Capital. Alternative funding from PFI & prudential borrowing is currently being investigated.

Forecast Budget 2006/2007

Forecast overspend on Energy Costs

Budget 2007/2008

Reallocation of Internal, Service Unit Overheads.
Volatile energy market and current rates may even fall next year.

Staffing Plan

Full Time Equivalent
Transferred Post - Highways/Roads Routine & Structural
Total Full Time Equivalents

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
1.00	1.00	1.00	1.00	1.00
		1.00		
1.00	1.00	2.00	1.00	1.00

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 6

Revenue Cost Plan :

Figures represent variance to previous year ▼ ▼
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Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Premises Related Expenses	602	602	616	614	+12	+13
Agency and Contracted Services	455	455	455	454	+9	+9
Intra Departmental Charges - Transport. Servs.	59	59	59	65		
Other Support Charges	3	3	3	3		
Total Annual Costs	1,119	1,119	1,133	1,136	+21	+22
Income:						
Fees & Charges	(31)	(31)	(31)	(31)	-1	-1
Insurance Claims Reimbursed	(10)	(10)	(10)	(10)		
Total Annual Income	(41)	(41)	(41)	(41)	-1	-1
Net Cost	1,078	1,078	1,092	1,095	+20	+21
Below the line - Allocable Costs						
Central Support Costs (Fixed)	6	6	6	7		
Policy Directorate Recharge	0	0	0	0		
Admin Buildings/Central Support Recharge	0	0	0	0		
Total Allocable Costs	6	6	6	7	+0	+0
Budgeted Cost	1,084	1,084	1,098	1,102	+20	+21
Budget Changes 2006/07 to 2007/08		1,084		1,084		
Virements and Other Adjustments						
Reallocation of Intra-Departmental Recharges		0		6		
Rebased personnel and training recharges		0		1		
Reallocation of Engineering/Highways Overheads		0		(10)		
Base Budget		1,084		1,081	+0	+0
Inflationary Factors (Pay and Prices)						
Other Expenses Total				21	+21	+22
Income				0	-1	-1
				21	+20	+21
				1,102	+20	+21

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 7

Service :	Transport Planning, Policy & Strategy	
Description of Service :	<ol style="list-style-type: none">1. Preparing and monitoring the transport policies and Local Transport Plan for the authority2. Preparing the transport content of the authority's development plans3. Advising the Planning Committee of the transport effects of proposed developments4. Ensuring works on highway are safe, and reinstatement is adequate.	
Portfolio :	Local Economy including Transportation	
Responsible Officer :	Steve Tite	Element Name : TRAN PLAN POL STRAT

- Service Aim :**
1. To prepare a Local Transport Plan which secures the best possible financial support from the Government.
 2. To ensure that the transport policies in development plans facilitate sustainable development.
 3. No collisions caused by design of development accesses.
 4. No highway damage or personal injury caused by roadworks.

Financial Aim :

To secure maximum resources through bidding regimes and developers' contributions. Utilise available resources to implement transportation strategy and achieve the stated goals. To evaluate different measures and target cost-effective solutions which meet Poole's environmental standards (as measured by Member and public expectation and planning requirements).

Forecast Budget 2006/2007

Forecast Overall Net expenditure for the year in line with budget.

Budget 2007/2008

Reallocation of Internal, Service Unit Overheads.

£380k additional expenditure related to the South East Dorset Traffic Model offset by additional grant income

Staffing Plan

Full Time Equivalent

Total Full Time Equivalents

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
3.09	3.09	3.09	3.09	3.09
3.09	3.09	3.09	3.09	3.09

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 7

Revenue Cost Plan :

Figures represent variance to
to previous year
▼ ▼

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	67	67	67	69	+2	+2
Transport Related Expenses	4	4	4	4		
Supplies and Services	84	204	201	465	+2	+2
Agency and Contracted Services	5	5	5	5		
Intra Departmental Charges - Transport. Servs.	737	737	737	746		
Other Support Charges	13	13	13	13		
Capital Financing Costs	15	0	0	15		
Total Annual Costs	925	1,030	1,027	1,317	+4	+4
Income:						
Government Grants	(15)	(65)	(55)	(380)		
Fees & Charges	(49)	(49)	(49)	(49)	-1	-1
Recharges SF Grant Supported	0	(15)	(15)	(15)		
Recharges to other revenue heads	(25)	(10)	(17)	(25)		
Total Annual Income	(89)	(139)	(136)	(469)	-1	-1
Net Cost	836	891	891	848	+3	+3
Below the line - Allocable Costs						
Central Support Costs (Fixed)	19	18	18	17		
Policy Directorate Recharge	0	0	0	0		
Admin Buildings/Central Support Recharge	0	0	0	0		
Total Allocable Costs	19	18	18	17	+0	+0
Budgeted Cost	855	909	909	865	+3	+3
Budget Changes 2006/07 to 2007/08		855		855		
Virements and Other Adjustments						
Reallocation of Intra-Departmental Recharges		0		9		
ICT recharge adjustment		(1)		(1)		
Reallocation of personnel and training recharges		0		(3)		
<i>School Adviser Budget - Transfer of Funding between Subjective Headings</i>				0		
- From Govt Grant		15		0		
- To Recharges SF Grant Supported		(15)		0		
Contribution to Speed Cameras Capital Reserves removed				0		
<i>Reduced Income - i.e., Recharges to Other revenue heads</i>		15		0		
<i>Reduced Expenditure i.e., Capital Financing Costs</i>		(15)		0		
<i>Poole Town Centre Traffic Model</i>						
- Additional spend on Poole Town Traffic Model		110		0		
- Grant loan part fund		(55)		0		
<i>South East Dorset Traffic Model (SEDTM)</i>						
- Additional spend on SEDTM		10		0		
- Grant income to fund SEDTM		(10)		0		
Base Budget		909		860	+0	+0
Inflationary Factors (Pay and Prices)						
Employees				2	+2	+2
Other Expenses Total				2	+2	+2
Income				0	-1	-1
Target Apportionment - Support Costs				1		
				5	+3	+3
Managed Service Pressures						
South East Dorset Traffic Model (SEDTM)						
- Additional Expenditure to be Funded by Contributions from Other Public Bodies				380		
SEDTM Funded by additional Grant Income:						
- Highways Agency				(30)		
- Government Grant				(100)		
- South West Regional Development Agency				(250)		
				0	+0	+0
				865	+3	+3

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 8

<u>Service :</u>	Traffic Management and Road Safety	
<u>Description of Service :</u>	The provision of traffic management, road safety education and safe routes including school crossing patrols.	
<u>Portfolio :</u>	Local Economy including Transportation	
<u>Responsible Officer :</u>	Steve Tite	Element Name : TRAFFIC MAN SAFETY

Service Aim :

To create safe travel environments for all modes of transport on the public highway.

To encourage sensible use of the car and alleviate negative effects such as congestion, pollution and disruption to residential areas adjacent commercial areas.

To minimise congestion through the use of intelligent transport systems (e.g. urban traffic control and variable message signing).

To have more locally determined allocation of resources to meet the needs of local communities.

To balance the needs of commuters, shoppers and residents.

To support the economic and environmental well being of the town and commercial centres.

Supporting Data:

	Year 0 Budget 2006/07	Approved Resource 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
Killed/Seriously Injured (per 100,000 population)	39.6	39.6	37.9	36.2	35.7
Road Safety Target Reduction in Killed/Seriously Injured for Children (per 100,000 population)	5.0	5.0	4.7	4.5	4.2

Financial Aim :

To utilise available resources to implement a range of measures which will achieve target levels for the Performance Indicators.

To explore opportunities presented by different bidding regimes and self financing schemes (e.g. hypothecation of fines for speed cameras).

To have more locally determined allocation of resources to meet the needs of local communities.

<u>Forecast Budget 2006/2007</u> £10k saving on Area Traffic Management
<u>Budget 2007/2008</u> Reallocation of Internal, Service Unit Overheads. Introduction of new grant arrangements for Dorset Speed Camera Partnership

Staffing Plan

Full Time Equivalent
 Transferred Post - to Highways Manage/Admin Economy10
Total Full Time Equivalents

Year 0 Budget 2006/07	Approved Resource 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
7.08	7.08	7.08	5.25	5.25
		(1.83)		
7.08	7.08	5.25	5.25	5.25

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 8

Revenue Cost Plan :

Figures represent variance
to previous year
▼ ▼

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	90	90	83	98	+2	+2
Premises Related Expenses	42	42	48	42	+1	+1
Transport Related Expenses	1	1	1	1		
Supplies and Services	16	16	15	16		
Agency and Contracted Services	17	17	12	397	+1	+1
Intra Departmental Charges - Transport. Servs.	277	277	277	273		
Total Annual Costs	443	443	446	827	+4	+4
Income:						
Government Grants	0	0	0	(380)		
Total Annual Income	0	0	0	(380)	+0	+0
Net Cost	443	443	446	447	+4	+4
Below the line - Allocable Costs						
Central Support Costs (Fixed)	19	19	18	27		
Policy Directorate Recharge	0	0	0	0		
Admin Buildings/Central Support Recharge	0	0	0	0		
Total Allocable Costs	19	19	18	27	+0	+0
Budgeted Cost	462	462	464	474	+4	+4
Budget Changes 2006/07 to 2007/08 →				462		
Virements and Other Adjustments						
Dorset Strategic Road Safety Partnership : Expenditure				380		
Dorset Strategic Road Safety Partnership : Income (Grant funding)				(380)		
Rebased personnel & training, and ICT adjustment				0	7	
Reallocation of Engineering/Highways Overheads				0	(1)	
Reallocation of Intra-Departmental Recharges				0	(14)	
Base Budget				462	454	+0
Inflationary Factors (Pay and Prices)						
Employees				2	+2	+2
Other Expenses Total				2	+2	+2
				4	+4	+4
Managed Service Pressures						
Additional Support Costs				10		
Additional Pay costs due to regradings				6		
				16	+0	+0
				474	+4	+4

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 9

Service :	Parking Services	
Description of Service :	The provision of the parking facilities, including on and off-street parking, alternative parking schemes and the operation of decriminalised parking regimes.	
Portfolio :	Local Economy including Transportation	
Responsible Officer :	Steve Tite	Element Name : PARKING SERVICES

Service Aim :

To provide and manage on-street and off-street parking serving the town, commercial centres and tourist sites, Controlled Parking Zones (CPZ), Park and Share facility at Creekmoor.

To manage the Parking administration section including the processing of Penalty Charge Notices and the issue of Permits.
(For Policy Objectives, see Traffic Statement of Service)

Supporting Data:

	Year 0 Budget 2006/07	Approved Resource 2006/07	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
No. of Car Parks Operated (off street)	35	36	36	36	36
Total No. of Car Parking Spaces (off street)	6,606	6,835	6,835	6,835	6,835
Total No. of on street parking spaces	835	735	796	796	796
No. of Multi-Storey Parking Spaces	2,986	2,993	2,993	2,993	2,993
No. of other Town Centre Parking Spaces	1,941	2,148	2,148	2,148	2,148
No. of Beach Parking Spaces	1,737	1,664	1,762	1,762	1,762
No. of District Centre Parking Spaces	769	764	764	764	764
No. of Parking Contravention Notices (PCN)	24,000	24,000	22,500	22,500	22,500
Value per PCN issued (£)	29.79	28.61	29.79	29.79	29.79
Percentage of PCN income recovered	68%	74%	74%	74%	74%
No. of spaces Park and Ride (full year)	450	450	450	450	450

100 space Seldown Car park (formerly NCP) now being operated as Council owned car park

The 450 space car park at Creekmoor is operating as seasonal Park and Ride/Park and Share.

Number of PCNs will not be achieved, will issue approx 22.5K, have issued this last 2 years.

PCN income recovered will take some time for full collection to be achieved as process takes time including bailiff action

Financial Aim :

To balance the level of car park income to be achieved against the effect that parking charges have on the viability and vitality of the town, commercial centres and tourist industry

To operate parking services in the most cost effective manner.

Forecast Budget 2006/2007

Savings on expenditure totalling c. £15k to help offset pressures on Concessionary Fares

(see Cabinet Report dated 5th December 2006)

Forecast £27k over recovery on Car Parking Fees.

Budget 2007/2008

Reallocation of Internal, Service Unit Overheads.

A £65k Increase in Car Parking Fees - over & above the budgeted target of £116k - to offset Transportation's

£203k savings target for 2007/2008.

Staffing Plan

Full Time Equivalent

Increased Hours - Beach Wardens

Total Full Time Equivalent

	Year 0 Budget 2006/07	Approved Resource 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
Full Time Equivalent	39.66	39.66	39.66	40.02	40.02
Increased Hours - Beach Wardens			0.36		
Total Full Time Equivalent	39.66	39.66	40.02	40.02	40.02

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 9

Revenue Cost Plan :

Figures represent variance
to previous yr
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Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	940	931	930	941	+24	+25
Premises Related Expenses	768	769	770	750	+16	+16
Transport Related Expenses	33	34	33	34	+1	+1
Supplies and Services	489	543	543	552	+10	+10
Agency and Contracted Services	85	30	20	31	+2	+2
Intra Departmental Charges - Transport. Servs.	187	187	188	180		
Other Support Costs	424	165	165	171		
Capital Financing Costs	545	324	323	323	-14	-3
Total Annual Costs	3,471	2,983	2,972	2,982	+39	+51
Income:						
Fees & Charges	(4,734)	(4,777)	(4,804)	(4,958)	-97	-99
Recharges to other revenue heads	(316)	(57)	(57)	(57)		
Total Annual Income	(5,050)	(4,834)	(4,861)	(5,015)	-97	-99
Net Cost	(1,579)	(1,851)	(1,889)	(2,033)	-58	-48
Below the line - Allocable Costs						
Central Support Costs (Fixed)	159	148	148	172		
Policy Directorate Recharge	0	0	0	1		
Admin Buildings/Central Support Recharge	14	14	14	3		
Total Allocable Costs	173	162	162	176	+0	+0
Budgeted Cost	(1,406)	(1,689)	(1,727)	(1,857)	-58	-48
Budget Changes 2006/07 to 2007/08		(1,406)		(1,406)		
Virements and Other Adjustments						
Removal of Old Parking Admin Recharge: Expenditure		(259)		(259)		
Removal of Old Parking Admin Recharge: Income		259		259		
Depreciation adjustment		58		58		
Vehicles Depreciation & Workshop adjustment		18		18	-14	-3
Rebased personnel and training recharges		0		12		
Additional National Non-Domestic Rates		0		11		
Transfer of Parking Admin post to EC10		(9)		0		
Reallocation of Intra-Departmental Recharges & Overheads		0		(11)		
ICT recharge adjustment		(11)		(11)		
Increase in Staff parking permit charges		(43)		(43)		
Transfer of Civic Centre MSCP budget to Property Services		0		(45)		
Asset rental deletion		(296)		(296)		
Base Budget		(1,689)		(1,713)	-14	-3
Inflationary Factors (Pay and Prices)						
Employees				23	+24	+25
Other Expenses				27	+29	+29
Strategy Increase in Fees & Charges				(116)	-97	-99
Target Apportionment - Support Costs				8		
				(58)	-44	-45
Managed Service Pressure						
Miscellaneous savings on various budget heads				(21)		
				(21)	+0	+0
Savings contributing to Strategy						
Increase in Car Park Income over and above 2% Target				(65)		
				(65)	+0	+0
				(1,857)	-58	-48

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 10

<u>Service :</u>	Highways Management and Administration	
<u>Description of Service :</u>	Management, Administration Engineering and all Professional staff and support costs for the Transportation Service Unit (including the Highways & Engineering Teams based at Hatchpond Depot). Management & running costs for the Social Services Fleet.	
<u>Portfolio :</u>	Local Economy including Transportation	
<u>Responsible Officer :</u>	Steve Tite	Element Name : Highways Management

Service Aim :

Deliver services as described in Economies 1 to 9
Provision of the Social Services Fleet (managed by Transportation Services)

Financial Aim :

Manage and undertake work carried out and funded by budgets within Economies 1 to 9
Manage and operate the Social Services Transport Fleet.

Forecast Budget 2006/2007

The following forecast reductions in budgeted spend have been identified so as to assist the Service Unit in offsetting the pressures on the Concessionary Fares Budget:

- £158k saving on Employee budgets.
 - £70k saving on other running expenses (including ICT budget).
- (see Cabinet Report dated 5th December 2006 & then amended in Corporate Financial Monitoring for December 2006)*

Budget 2007/2008

The direct costs of Professional, Management and Admin Staff are now budgeted for against Economy 10.
For the first time the direct costs of both Transportation's Engineering and the Social Services Transport Fleet Teams have been included on this Statement of Service (in the Year 01 2007/08 Budget column in the Revenue Cost plan).
These costs are then re-allocated to the appropriate Statements of Service in the Council's Accounts.
This change accounts for the increase in the budgets relating to both:
- Running expenses (e.g., Employees, Supplies & Services)
- Recharges to other Revenue Heads

Staffing Plan

Full Time Equivalent
Transferred Post - Highways/Roads Structural Economy 1
Transferred Post - Highways/Roads Routine Economy 1
Transferred Post - Public Transport Economy 5
Transferred Post - Traffic Management & Road Safety Economy 8
Post Deleted - Maintenance Manager
Adjustment - Social Services Fleet Drivers
Total Full Time Equivalent

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
70.08	70.08	70.08	85.80	85.80
		2.08		
		2.08		
		1.00		
		1.83		
		-0.50		
		9.23		
70.08	70.08	85.80	85.80	85.80

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 10

Revenue Cost Plan :

Figures represent variance
to previous year

Full Year Operating Plan	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	2,367	2,391	2,275	3,625	+61	+62
Premises Related Expenses	190	191	227	253	+4	+4
Transport Related Expenses	42	54	48	468	+1	+1
Supplies and Services	185	181	136	197	+4	+4
Agency and Contracted Services	3	3	(27)	3		
Intra Departmental Charges - Transport. Servs.	0	0	1	0		
Other Support Charges	20	20	24	49		
Capital Financing Costs	16	172	172	161	-74	-56
Total Annual Costs	2,823	3,012	2,856	4,756	-4	+15
Income:						
Government Grants	0	0	0	(18)		
Other grants, reimbursements and conts	(55)	(55)	(30)	(41)		
Fees & Charges	(4)	(4)	(4)	(4)		
Recharges to other revenue heads	(3,080)	(3,080)	(3,176)	(4,997)		
Total Annual Income	(3,139)	(3,139)	(3,213)	(5,060)	+0	+0
Net Cost	(316)	(127)	(357)	(304)	-4	+15
Below the line - Allocable Costs						
Central Support Costs (Fixed)	330	295	299	312		
Policy Directorate Recharge	0	0	0	0		
Admin Buildings/Central Support Recharge	2	2	0	0		
Total Allocable Costs	332	297	299	312	+0	+0
Budgeted Cost	16	170	(58)	8	-4	+15
Budget Changes 2006/07 to 2007/08	→	16		16		
Virements and Other Adjustments						
Inclusion of Highways, Engineering & Passenger Transport Fleet Budgets: Expenditure				2,096		
Inclusion of Highways, Engineering & Passenger Transport Fleet Budgets: Income				(2,096)		
<i>Netting down of Overhead Allocations relating to the Engineering and Highways Accounts</i>						
- Reduction in Recharge Income				299		
- Reduction in Recharge Expenditure				(299)		
Depreciation vehicles and workshop adjustments		159		147	-74	-56
Transfer of clerical post from Economy 05				18		
Vehicle workshop adjustment		11		12		
Transfer of Parking Admin post from EC09		9		0		
Transfer of the Grant income Travel Trainee Post		15		0		
Reallocation of Intra-Departmental allocations & Overheads		4		3		
Depreciation adjustment		(3)		(3)		
Vehicle Budgets Transferred to Economy 01		(3)		(3)		
ICT recharge adjustment		(35)		(35)		
Reallocation of Social Services Fleet Costs		0		(66)		
Other adjustments - Hatchpond Depot Recharges		(3)		(69)		
Base Budget		170		20	-74	-56
Inflationary Factors (Pay and Prices)						
Employees				61	+61	+62
Other Expenses Total				8	+9	+9
Target Apportionment - Support Costs				9		
				78	+70	+71
Managed Service Pressures						
Incremental Drift				43		
Reduction in Grant Funding for Learning Disability Travel Adviser Post				15		
Additional Engineering Fee Income				(83)		
				(25)	+0	+0
Savings Contributing to Strategy						
Reduction in the Service Unit's ICT Budget				(40)		
Maintenance Manager Post Deleted				(25)		
				(65)	+0	+0
				8	-4	+15

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 11

<u>Service :</u>	Economic Development
<u>Description of Service :</u>	Economic research and strategy ; business support ; training and employment ; regeneration ; European advice ; external funding
<u>Portfolio :</u>	Local Economy including Transportation
<u>Responsible Officer :</u>	David Ralph, Head of Strategic Planning
Element Name : ECONOMIC DEVELOPMENT	

Service Aim : To improve Poole's prosperity and promote an enterprising economy through partnership working and a sound understanding of the local economy.

Financial Aim : Of the 23 Unitary Authorities supplying information on staffing for 2001/02 only 5 had fewer people working on the non-property aspect of the work. We therefore service the partnerships, influence the statutory agencies, support business and promote the local area within the available resources.

Forecast 2006/2007

Current indications are that there will be an underspend of approximately £9,000 at year end.

There are projected savings of £14,000 on the staff based resources which is required to be transferred into the earmarked Planning Delivery Grant reserve. The overspend of £5,000 for various planned projects is to be funded from specific reserves made available to the Service Unit.

Issues affecting future years

The need to service the Unit and endeavour to meet corporate, Sub Regional Observatory and Local Strategic Partnership research needs is placing a considerable strain on Research and Intelligence resources, making it difficult to meet expectations.

The restructuring of the GIS budget will require additional funding of £12,000 to break even in 2008/09.

Staffing Plan

	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2007/08	Year 3 2008/09
Full Time Equivalent (FTE's)	15.99	15.99	16.99	16.49	16.49	16.49
Transferred Post - Consultation Manager Communications		1.00				
Reduced hours - E-Base Project Manager			(0.50)			
Total Full Time Equivalent	15.99	16.99	16.49	16.49	16.49	16.49

The fte's of 16.49 is inclusive of the part time E-Base Project Manager post which is funded outside of this statement of service.

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 11

Revenue Cost Plan :

Figures represent variance
to previous yr

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	529	563	549	580	+14	+14
Premises Related Expenses	28	28	28	22	+1	+1
Transport Related Expenses	6	6	6	6		
Supplies and Services	166	170	175	177	+3	+3
Transfer Payments	0	0	0	0	-22	-25
Other Support Charges	5	5	5	2		
Total Annual Costs	734	772	763	787	-4	-7
Income:						
Fees & Charges	0	0	0	(10)		
Recharges to other revenue heads	(162)	(162)	(162)	(168)		
Total Annual Income	(162)	(162)	(162)	(178)	+0	+0
Net Cost	572	610	601	609	-4	-7
Total Allocable Costs	88	82	82	84		
Budgeted Cost	660	692	683	693	-4	-7

Budget Changes 2006/07 to 2007/2008	660		660		
Virements and Other Adjustments					
Consultation Manager transfer from Communications	38		38		
ICT recharge adjustment	(6)		(6)		
Base Budget	692		692	+0	+0
Inflationary Factors (Pay and Prices)					
Employees			13	+14	+14
Other Expenses Total			4	+4	+4
Target Apportionment - Support Costs: Expenditure			2		
Target Apportionment - Support Costs: Income			(12)		
			7	+18	+18
Managed Service Pressures					
Small miscellaneous pressures			4		
			4	+0	+0
Savings contributing to Strategy					
Research & Intelligence Income, reduced projects			(10)		
Future years savings to be determined			0	-22	-25
			(10)	-22	-25
			693	-4	-7

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 12

Service :	Planning Policy		
Description of Service :	Regional planning; structure and local plans; town centre plans and other implementation work; supplementary planning guidance; conservation and listed building policy; trees; forestry policy; other special topics.		
Portfolio :	Local Economy including Transportation		
Responsible Officer :	David Ralph	Element Name : PLANNING POLICY	

Service Aim : To formulate and contribute to the implementation of up-to-date policies for the economy, environment, and development of Poole; and to contribute to the strategic planning of the wider region; in accordance with statutory requirements and in support of council objectives.

Financial Aim : To provide the service within budget and at a level close to the mean for all unitary authorities, bearing in mind that the Council lies within the lowest quartile by population.

Forecast 2006/2007

Current indications are that there will be an overall underspend of approximately £77,000 at year end. The projected surplus of £68,000 on the earmarked Local Development Framework Reserve will be carried forward into 2007/08. The remaining £9,000 underspend on Planning Delivery Grant expenditure will be transferred to the earmarked Planning Delivery Grant Reserve.

Budget 2007/2008

There is a requirement for the Poole Bridge Area Action Plan (£100,000) in 2007/08. The Department for Communities and Local Government (DCLG) has already allocated £33,000 of Planning Delivery Grant to Poole in 2007/08 with an expectation of a further £112,000 to follow but this has not yet been confirmed. An allocation of £38,000 is included for this area.

Issues affecting future years

The new system of statutory plans has characterised a more systematic approach to public consultation and sustainability appraisal, and breaks down the statutory processes in such a way that public local inquiries will be more frequent. In the case of the latter, it is likely that there will be inquiries into:

- Town Centre North Action Plan (2008/09 - £100,000)
- Core Strategy (2008/09 - £100,000)
- Minerals Core Strategy (2008/09 - £50,000)
- Dorset Heathlands Development Plan Document (2008/09 - £50,000)
- Site Specific Allocations (2009/10 - £150,000)

For 2008/09, it is assumed that the Planning Delivery Grant (PDG) of £38,000 will no longer be received. The DCLG will be expecting a planned exit strategy from the Council when PDG is expected to be anticipated to be withdrawn at the end of 2007/08.

Staffing Plan

Full Time Equivalent
Reduced Hours - Senior Planning Officer
Total Full Time Equivalent

Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
9.38	9.38	9.31	9.31	9.31
	(0.07)			
9.38	9.31	9.31	9.31	9.31

Local Development Framework Reserve

Surplus (Deficit) brought forward
Revenue Budget Funding for Poole Bridge Area Plan
Actual requirement for Waste Local Plan Inquiry
Cost of Poole Bridge Area Action Plan
Surplus (Deficit) carried forward

Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's
43	43	111
	100	
(32)	(32)	
		(100)
11	111	11

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 12

Revenue Cost Plan :

Figures represent variance
to previous yr

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	324	324	300	334	-30	+9
Premises Related Expenses	11	11	11	10		
Transport Related Expenses	1	1	4	4		
Supplies and Services	182	180	124	31	+306	-144
Other Support Charges	0	0	2	0		
Total Annual Costs	518	516	441	379	+276	-135
Income:						
Government Grants	(120)	(118)	(118)	(38)	+38	
Fees & Charges	(4)	(4)	(6)	(4)	-1	-1
Recharges to other revenue heads	(26)	(26)	(26)	(26)		
Total Annual Income	(150)	(148)	(150)	(68)	+37	-1
Net Cost	368	368	291	311	+313	-136
Total Allocable Costs	13	13	13	15		
Use of Planning Delivery Grant Earmarked Reserve				(41)		
Budgeted Cost	381	381	304	285	+313	-136

Budget Changes 2006/07 to 2007/2008	381	381		
Virements and Other Adjustments				
Reduction in assumed Planning Delivery Grant Income	2		0	
Reduction in assumed Planning Delivery Grant Expenditure	(2)		0	
Rebased personnel and training recharges	0		2	
Base Budget	381		383	+0
Inflationary Factors (Pay and Prices)				
Employees			8	+8
Other Expenses Total			4	+6
Income			0	-1
Target Apportionment - Support Costs			(1)	
			11	+13
Existing Commitments				
Poole Bridge Area Action Plan			(100)	
Town Centre North Action Plan			0	+100
Core Strategy			0	+100
Site Specific Allocations			0	
Minerals Core Strategy			0	+50
Dorset Heathlands Development Plan Document			0	+50
			(100)	+300
Managed Service Pressures				
Planning Delivery Grant - reduced grant			82	+38
Planning Delivery Grant - reduced costs			(41)	-38
Use of Planning Delivery Grant earmarked reserve			(41)	
Reduced supplies and services			(4)	
			(4)	+0
Savings contributing to Strategy				
Staff turnover, appointments on lower spinal column points, reduced ICT Equipment			(5)	
			(5)	+0
			285	+313
				-136

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 13

Revenue Cost Plan :

Figures represent variance
to previous yr

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	74	74	77	76	+2	+2
Premises Related Expenses	3	3	3	3		
Transport Related Expenses	1	1	1	0		
Supplies and Services	6	31	31	7		
Total Annual Costs	84	109	112	86	+2	+2
Net Cost	84	109	112	86	+2	+2
Total Allocable Costs	13	13	13	13		
Budgeted Cost	97	122	125	99	+2	+2
Budget Changes 2006/07 to 2007/2008				97		
Virements and Other Adjustments						
Older People Strategy (2006/07 only) - Resources 9				25	0	
Base Budget				97	+0	+0
Inflationary Factors (Pay and Prices)						
Employees				2	+2	+2
				2	+2	+2
				99	+2	+2

STATEMENT OF SERVICE 2007-2010

Sheet No. **ECONOMY 14**

Revenue Cost Plan :

Figures represent variance
to previous year
▼ ▼

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	225	252	259	259	+6	+6
Premises Related Expenses	76	71	72	65	+1	+2
Transport Related Expenses	1	2	1	1		
Supplies and Services	249	266	333	303	+5	+5
Transfer Payments	0	0	0	0	-8	+0
Central Support Costs (Variable)	0	0	2	0		
Other Support Charges	0	0	18	0		
Asset Charges	4	4	4	4		
Total Annual Costs	555	595	689	632	+4	+13
Income:						
Fees & Charges	(186)	(186)	(264)	(232)	-4	-4
Total Annual Income	(186)	(186)	(264)	(232)	-4	-4
Net Cost	369	409	425	400	+0	+9
Total Allocable Costs	50	44	28	47	+0	+0
Budgeted Cost	419	453	453	447	+0	+9
Budget Changes 2006/07 to 2007/2008 →						
Virements and Other Adjustments		419		419		
Transfer from Communications - Staffing Adjustments		39		39		
Twinning Grants from Communications		5		5		
Virement from Transportation - Parking Permits		1		1		
Administrative buildings recharge adjustment		(5)		(5)		
ICT recharge adjustment		(6)		(6)		
Base Budget		453		453	+0	+0
Inflationary Factors (Pay and Prices)						
Employees				6	+6	+6
Other Expenses Total				6	+6	+7
Income				(4)	-4	-4
Target Apportionment - Support Costs				(5)		
				3	+8	+9
Managed Service Pressures						
Poole Tourism.Com Revised Budget				14		
Increased Trading Activity Income and Revised Supplies & Services Budget				(7)		
Direct Marketing Revised Budget				(7)		
				0	+0	+0
Savings contributing to Strategy						
Additional Visitor Guide Income				(9)		
Future years savings to be determined				0	-8	+0
				(9)	-8	+0
				447	+0	+9

STATEMENT OF SERVICE 2007-2010

Sheet No. **ECONOMY 14**

<u>Service :</u>	Tourism	
<u>Description of Service :</u>	Promotion and Marketing of Poole as a primary UK Visitor Destination	
<u>Portfolio :</u>	Local Economy including Transportation	
<u>Responsible Officer :</u>	Graham Richardson	Element Name : TOURISM

Service Aim : To maximize, through close private/public partnership working, the positive contribution tourism makes to the image, quality, environment and economic vitality and development of Poole.

Financial Aim : To secure over 40% contribution of private sector income to deliver an action plan that achieves the service aim (co funded by the council). Private sector income to be ringfenced.

To achieve commercial sponsorship contributions to deliver new and existing special events.

Continued funding to operate efficient Visitor Information Service.

Staffing Plan

Full Time Equivalent

New Post - Deputy Tourism Manager
Adjustment - Tourism Support Officers
Reduced Hours - Tourism Assistant

Full Time Equivalent

Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
8.80	8.80	8.80	9.73	9.73	9.73
		0.54			
		0.71			
		(0.32)			
8.80	8.80	9.73	9.73	9.73	9.73

Forecast 2006/2007

The Service is forecast to remain within budget targets. It has faced challenging issues due to current uncertainties surrounding the provision of attractions on and around Poole Quay. During the year it provided a successful summer events program based on the quay and this has helped to maintain business levels for those involved during these uncertain times.

Budget 2007/2008

The Service has managed to meet a challenging budget target and has improved on the successful visitor guide by achieving more income. During the year the Service will be involved in a Cruise Liner Conference in Poole aimed at attracting further cruise liners to visit Poole as part of their itinerary. It will continue to support the summer events on the quay and sandbanks.

Issues effecting future years

The Service is facing uncertainty surrounding its current premises as the current lease expires in December 2007. It may be required to seek alternative premises in order to continue to provide its current range of services.

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 15

Service :	Development Control	
Description of Service :	Includes all activities and costs related to the local authority's role in development control under town and country planning legislation.	
Portfolio :	Local Economy including Transportation	
Responsible Officer :	Peter Watson	Element Name : DEVELOPMENT CONTROL

Service Aim : To provide an efficient accessible service to all involved in the development of land and property within the Borough while implementing the Council's policies on community development, economic prosperity and environmental quality and meeting local and national performance indicators.

Supporting Data

	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
Number of Planning Applications	2,100	2,100	2,300	2,300	2,300	2,300

Financial Aim :

To accommodate service demands whilst remaining within budget and to maximise opportunities for actioning Planning Delivery Grant (PDG) for as long as it is available.

Other funding opportunities such as charging for Planning advice and backscanning bureau facilities are being considered.

Forecast 2006/2007

The total projected fee income for 2006/07 is expected to be a surplus of £55,000. There is a projected underspend of £27,000 on its budgeted Planning Delivery Grant costs.

Budget 2007/2008

The Department for Communities and Local Government (DCLG) has already allocated £33,000 of Planning Delivery Grant (PDG) to Poole in 2007/08, with an expectation of a further £112,000 to be announced. An allocation of £71,000 is included for this area.

Issues affecting Future Years

Major Town Centre redevelopment projects are now reaching the Planning phase - with built values in the order of half a billion pounds or more the resourcing of this work will be critical. Competition from the private sector and other Local Planning Authorities will continue to impose stresses including the retention of well qualified and experienced staff in both planning and related fields. The recent restructure of the unit has put matters on a sounder footing.

For 2008/09, it is assumed that the Planning Delivery Grant (PDG) of £71,000 will disappear. The Council will need to see a planned exit strategy from the Council when PDG expires if no replacement fund is available.

Development activity is predicted to rise by 8% in 2006/07. Activity may be affected by changes in legislation which could remove 10% plus of applications from Local Planning Authority control.

Staffing Plan

	Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
Full Time Equivalent	49.05	49.05	52.99	50.99	46.99
New posts - 4 x Business Support Officers (Document Management)		4.00		(4.00)	
Increased Hours - Planning Officer / Senior Planning Officer		0.04			
Reduced Hours - Business Support Officer		(0.10)			
Post deleted - Enforcement Officer			(1.00)		
Transferred Post - Customer Services			(1.00)		
Total Full Time Equivalent	49.05	52.99	50.99	46.99	46.99

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 15

Revenue Cost Plan :

Figures represent variance
to previous year
▼ ▼

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	1,409	1,409	1,372	1,458	-35	+37
Premises Related Expenses	97	97	94	84	+2	+2
Transport Related Expenses	12	12	12	12		
Supplies and Services	172	170	152	143	+4	+4
Agency and Contracted Services	33	33	33	33	+1	+1
Transfer Payments	0	0	0	0	-28	+0
Other Support Charges	43	43	58	48		
Total Annual Costs	1,766	1,764	1,721	1,778	-56	+44
Income:						
Government Grants	(150)	(148)	(148)	(71)	+71	
Fees & Charges	(880)	(880)	(935)	(969)	-18	-18
Recharges to other revenue heads	(23)	(23)	(7)	0		
Total Annual Income	(1,053)	(1,051)	(1,090)	(1,040)	+53	-18
Net Cost	713	713	631	738	-3	+26
Total Allocable Costs	267	266	266	287	+0	+0
Use of Planning Delivery Grant Earmarked	0	0	0	(77)		
Budgeted Cost	980	979	897	948	-3	+26
Budget Changes 2006/07 to 2007/08	980			980		
Virements and Other Adjustments						
Rebased personnel and training recharges	0			5		
ICT recharge adjustment	(1)			(1)		
Transfer to Customers First	0			(34)		
Base Budget	979			950	+0	+0
Inflationary Factors (Pay and Prices)						
Employees				35	+36	+37
Other Expenses Total				6	+7	+7
Income				0	-18	-18
Target Apportionment - Support Costs				7		
				48	+25	+26
Managed Service Pressures						
Planning Delivery Grant - reduced grant				79	+71	
Planning Delivery Grant costs in excess of grants				44		
Use of Planning Delivery Grant earmarked (£77K anticipated available in 2007/08)				(77)		
Planning Delivery Grant - reduced costs				0	-71	
Lost income due to English Nature residential developments				20		
Additional staff associated with Customer Services transfer				17		
Additional cost of Team Manager (Enforcement)				15		
Additional cost of ICT Project Initiatives to the Service Unit				8		
Small Other				(2)		
Charging for Planning Advice (Additional to savings target)				(8)		
Reduced Consultancy and ICT Equipment costs				(21)		
Freeze Enforcement Officer post pending PDG exit strategy and income assessment				(24)		
Assumed higher base level of fee income				(69)		
				(18)	+0	+0
Savings contributing to Strategy						
Charging for Planning Advice				(32)		
Future years savings to be determined				0	-28	+0
				(32)	-28	+0
				948	-3	+26

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 16

<u>Service :</u>	Building Control	
<u>Description of Service :</u>	Include all expenditure related to a local authority's role in the monitoring and enforcement of building regulations.	
<u>Portfolio :</u>	Local Economy including Transportation	
<u>Responsible Officer :</u>	Alan Muzzall	Element Name : BUILDING CONTROL

Service Aim :

To deliver a service that ensures that buildings and other structures provide a safe and healthy environment in which people can live, work and pursue their chosen recreational activities. The statutory functions administered by the Service include:

- a) The administration and enforcement of the Building Regulations.
- b) The assessment and where appropriate instigation of measures to protect the public from the effects of structure that becomes dangerous;
- c) The administration of measures relating to demolition's aimed at protecting the public and preserving public amenities;
- d) The licensing of scaffolds and hoardings intended to be erected on a public highway;
- e) The assessment and administration of provisions relating to fire safety in certain types of properties;
- f) The administration of measures relating to safety at sports grounds.

Note. The Building Regulation function is required, in part, to be operated on a cost recovery basis, (i.e. those elements of the service, (e.g. plan assessment and site inspections), where there is direct competition).

Financial Aim :

To deliver the service activities to an agreed standard, within the agreed budget and to recover the cost of undertaking fee-earning Building Regulation activities, as prescribed by statute.

Forecast 2006/2007

The total projected fee income for 2006/07 expected to be £15,000 over budget. There is a projected underspend of £19,000 on its expenditure base which predominantly relates to employee savings. It is estimated that £29,000 of the surplus will feed into the Building Regulations Control Account.

Budget 2007/2008

The Service faces the continual pressures of needing to be responsive to market demands, whilst complying with legislative provisions relating to cost recovery. At the present time approximately 70% of total service costs are resourced by Building Regulation Fee income.

Other sources of income include sundry fees, (which relate to property specific searches for information about construction details and Building Regulation decisions), and scaffolding and hoarding licence charges, (which specifically relates to scaffolds or hoardings that are intended to be erected on a public highway).

In all of these activities the Service operates on a responsive basis. However, our historic records of these activities which date back over the last 14 years, indicates that there are difficulties in trending or predicting workloads accurately.

Current Building Regulation charges resulting from legislative changes are under review as a result of regulatory amendments to sustainability and energy efficiency requirements and impending changes to fire safety requirements. These have introduced new pressures to regulatory requirements. As with the introduction of electrical safety requirements it is envisaged that there could be a significant growth in the amount of enforcement activity necessary and consequently the level of Council Tax borne expenditure required to undertake the Council's legislative duty to enforce the building regulations within the borough.

Issues affecting future years

The continuing pressures of application levels coupled with new and amended requirements that necessitate greater administration, recruitment difficulties and the competitive environment Cabinet on the 19th July 2005 agreed to support further investigations into the development of joint Building Consultancy Services with other Dorset Councils. This has run its course and will develop more slowly through initial work with Bournemouth Borough Council and will be the subject of a Business Case.

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 16

Revenue Cost Plan :

Figures represent variance to previous year	
▼	▼

Full Year Operating Plan (At current Price Base)	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's	Year 3 2009/10 £000's
Employees	738	738	714	744	+19	+19
Premises Related Expenses	55	55	55	48	+1	+1
Transport Related Expenses	19	19	19	19		
Supplies and Services	41	41	46	48	+1	+1
Agency and Contracted Services	14	14	14	21		
Transfer Payments	0	0	0	0	-14	+0
Other Support Charges	51	51	51	47		
Total Annual Costs	918	918	899	927	+7	+21
Income:						
Fees & Charges	(682)	(682)	(697)	(721)	-13	-13
Recharges to other revenue heads	(36)	(36)	(36)	(36)		
Total Annual Income	(718)	(718)	(733)	(757)	-13	-13
Net Cost	200	200	166	170	-6	+8
Total Allocable Costs	84	87	87	98	+0	+0
Budgeted Cost	284	287	253	268	-6	+8

Budget Changes 2006/07 to 2007/2008	284	284		
Virements and Other Adjustments				
ICT recharge adjustment	3	3		
Rebased personnel and training recharges	0	2		
Transfer to Customers Services	0	(11)		
Base Budget	287	278	+0	+0
Inflationary Factors (Pay and Prices)				
Employees		18	+19	+19
General Cost Pressures		2	+2	+2
Income		(13)	-13	-13
Target Apportionment - Support Costs		(1)		
		6	+8	+8
Managed Service Pressures				
Additional software charges net of employee savings		5		
Enforcement for electrical installations		5		
Fee income increased activity / price increase above inflation		(10)		
		0	+0	+0
Savings contributing to Strategy				
Fee income increased activity / price increase above inflation		(16)		
Future years savings to be determined		0	-14	+0
		(16)	-14	+0
		268	-6	+8

STATEMENT OF SERVICE 2007-2010

Sheet No. Economy 16

Memorandum Account

Building Regulations Charging Account	Final Actuals 2005/06	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast Outturn 2006/07	Year 1 2007/08 £000's
Fee Earning Activity					
Expenditure	671	655	655	638	670
Income	(673)	(655)	(655)	(667)	(670)
(Surplus)/Deficit earmarked reserve	(2)	0	0	(29)	0
Non - Fee Earning Activity					
Expenditure	382	347	350	348	355
Income to General Fund	(80)	(27)	(27)	(30)	(51)
Recharges to General Fund	(39)	(36)	(36)	(36)	(36)
(Surplus)/Deficit General Fund	263	284	287	282	268
Total Building Control budget Cost	261	284	287	253	268

Building Regulations Fee Earning Account Reserve				
	Final Actuals 2005/06	Forecast 2006/07 £000's	Year 1 2007/08 £000's	Year 2 2008/09 £000's
Balance 1st April	(47)	(49)	(78)	(78)
(Surplus)/Deficit Year	(2)	(29)	0	0
Balance 31st March	(49)	(78)	(78)	(78)

Supporting Data

	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
Building Regulation Applications	1,800	1,800	1,800	1,800	1,800	1,800
Building Projects Commencing	1,500	1,500	1,500	1,500	1,500	1,500
Building Regulation Income	£656,000	£656,000	£671,000	£695,000	£708,000	£721,000

Staffing Plan

	Year 0 Budget 2006/07	Approved Resource 2006/07	Forecast 2006/07	Year 1 2007/08	Year 2 2008/09	Year 3 2009/10
Full Time Equivalent	19.15	19.15	19.15	19.15	18.72	18.72
Post deleted - Clerical Assistant				(0.43)		
Total Full Time Equivalent	19.15	19.15	19.15	18.72	18.72	18.72