

Customer Number:
(Office Use Only)



REGISTRATION FORM FOR THE BRANKSOME DENE COMMUNITY ROOM HIRE DISCOUNT

Charities, Associations and Community Groups may be eligible for a significant discount on normal hire charges. This form is to be completed by the organisation's budget holder or person authorised to act on behalf of the organisation.

Full Name:	Position:
Organisation name:	Telephone Number:
Address & Postcode:	
Email:	Registered Charity Number:
Please explain the function of your organisation	
Please state what type of events would you use the Branksome Dene Community Room for	

Does your organisation have current Public Liability Insurance for such events?

Yes

No

The discounted rate applies **only** to registered charities, recognised associations and community groups when the Community Room is booked as part of their business purpose e.g. disabled social outing, thank you function for volunteers or fund raising. This will be at the discretion of the Council.

Once you have completed and signed the registration document on behalf of your organisation please return it to the address below. If successful you will then receive a discount approval letter informing you of your customer number which you must quote every time you book the Community Room in order to qualify for the discounted rate.

I confirm the information given is correct to the best of my knowledge and I have read and accept the conditions of registration. I am authorised to act on behalf of the above named organisation.

Signature: _____ **Date:** _____

Print Name: _____

Please return to:- Beach Administration, Sandbanks Beach Office,
Banks Road, Poole, Dorset. BH13 7QQ
Tel: 01202 708181 / Fax: 01202 701066
Email: beachoffice@poole.gov.uk